



EUROPEAN RESEARCH
UNIVERSITY

**RULES OF PROCEDURE
OF THE SCIENTIFIC BOARD**

of the European Research University

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RULES OF PROCEDURE OF THE SCIENTIFIC BOARD of the European Research University

Art. 1

Introductory provisions

1. The European Research University (hereinafter referred to as the 'ERUNI') establishes its Scientific Board in accordance with the provisions of Art. 1 (7c) of its Statutes. The activities of the Scientific Board are governed by Art. 8 of the Statutes of the European Research University.
2. The Rules of Procedure of the Scientific Board of the European Research University is an internal regulation of the ERUNI.
3. The Scientific Board discusses and approves the matters entrusted to its competence by these Rules of Procedures.

Art. 2

Members

1. The Scientific Board is chaired by the Rector of ERUNI or a person appointed by the Rector from among the Members of the Scientific Board.
2. The Members of the Scientific Board may be professors, associate professors or any other distinguished representatives of the disciplines in which the ERUNI carries out its activities, in particular professionally respected representatives of other significant scientific, research and other institutions or practitioners.
3. The Scientific Board is composed of the members of the ERUNI's academia and the members outside the academia who must constitute at least one third of the Members.
4. The Members of the Scientific Board are appointed and dismissed by the Rector of ERUNI.



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The Rector appoints the Members of the Scientific Board for a fixed period. The term of office of a Member of the Scientific Board is three years. The same person can be a Member of the Scientific Board repeatedly.

Art. 3

Meetings of the Scientific Board

1. The Scientific Board of the ERUNI gathers at regular as well as unscheduled meetings.
2. The regular meetings of the Scientific Board are usually held twice a year.
3. A regular meeting of the Scientific Board is convened by the Chairman of the Scientific Board, who also specifies the exact date of the meeting.
4. The Members of the Scientific Board are invited to a regular meeting of the Scientific Board no later than 15 days before the meeting is held.
5. The invitation to the meeting of the Scientific Board includes the date and place of the meeting, its agenda and, if need be, also the documents the content of which is to be discussed at the meeting.
6. An unscheduled meeting of the Scientific Board is convened at the request of at least one third of the Members of the Scientific Board, who make the written request to the Chairman of the Scientific Board. The Members may also request to convene the meeting via an official letter, or they may address the Chairman of the Scientific Board in writing individually.
7. The Members of the Scientific Board who are requesting the convening of an unscheduled meeting of the Scientific Board are obliged to state in their request the reason for the meeting as well as the proposed agenda.
8. The Chairman of the Scientific Board convenes the unscheduled meeting of the Scientific



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Board no later than within 30 days from the day on which the last request for its convening was delivered that meets the minimum number of Members of the Scientific Board for convening an unscheduled meeting of the Scientific Board, as stipulated in Art. 3 (6).

9. The invitation to an unscheduled meeting of the Scientific Board includes the reason for convocation and the agenda, which have been proposed by the Members who had requested the convocation of the unscheduled meeting of the Scientific Board.

Art. 4

Proceedings and decision-making of the Scientific Board

1. The Scientific Board has a quorum if at least one half of its Members are present.
2. The meeting of the Scientific Board is managed by the Chairman of the Scientific Board or, in justified cases, a person authorised by them; the Chairman appoints the Keeper of Minutes after the meeting has begun.
3. After the meeting has been initiated, the Members of the Scientific Board discuss the individual items on the agenda, as it was approved in the initial voting based on the invitation and any potential additional proposals.
4. Every Member of the Scientific Board is entitled to ask questions, make comments, raise objections and propose amendments for voting. Every Member of the Scientific Board is also entitled to turn to the Chairman of the Scientific Board with questions.
5. The meeting of the Scientific Board of ERUNI is closed to the public. Guests invited by the Chairman of the Scientific Board may also attend the meeting in addition to the Members of the Scientific Board.
6. The Keeper of Minutes and the Chairman of the Scientific Board, or a person authorised by the Chairman, sign the meeting minutes of both regular and unscheduled meetings of the



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Scientific Board. The minutes are then stored at the Rector's Office of the ERUNI and in electronic form in the ERUNI information system.

7. The meeting minutes of the Scientific Board are drawn up in Czech and English. The meeting minutes are sent in writing to all Members of the Scientific Board within 15 days from the date on which the meeting was held.
8. The Scientific Board takes decisions with an overall majority of all present Members.
9. The languages of the meeting are Czech and English. If the proceedings are held only in Czech, appropriate interpreting for foreign Members of the Scientific Board must be provided.
10. The Scientific Board may also make decisions 'per rollam' – in writing without convening a meeting. When making a decision per rollam, the Chairman of the Scientific Board sends the material to be discussed to the Members of the Scientific Board by post or email. The Members of the Scientific Board send their decisions to the Chairman of the Scientific Board in due time. If a Member of the Scientific Board does not respond within the deadline, the decision per rollam becomes effective on the date of the last vote delivered that gives consent of the overall majority of all Members within the set period. At the next meeting of the Scientific Board, the Chairman of the Scientific Board is obliged to inform the Scientific Board about all the decisions taken per rollam in the meantime between the Scientific Board's meetings.

Art. 5

Competence of the Scientific Board

1. The Scientific Board decides on the matters entrusted to its competence in compliance with the provisions of these Rules of Procedures.
2. In accordance with Article 8 (7) of the Statutes of the European Research University, the



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competences of the Scientific Board include in particular the discussion of the following:

- a) Strategic Plan for educational and creative activities of the European Research University,
- b) study programmes which are effectuated at the ERUNI,
- c) plans for the accreditation of study programmes,
- d) matters entrusted to it by other internal rules of the ERUNI,
- e) urgent queries concerning the educational and scientific or any other creative activities of the ERUNI,
- f) queries submitted by the Chairman or the Members of the ERUNI Scientific Board.

Art. 6

Final provisions

1. These Rules of Procedure of the Scientific Board were approved by the Board of Directors on 22 September 2023.
2. These Rules of Procedure of the Scientific Board supersede the Rules of Procedure of the Scientific Board of the PRIGO University registered by the Ministry of Education, Youth and Sports on 31 August 2021 under File No. MSMT-21630/2021-6.
3. In compliance with Art. 36 (4) and Art. 41 (2) of the Higher Education Act, these Rules of Procedure of the Scientific Board come into force on the day of registration by the Ministry of Education, Youth and Sports and into effect on the day following the day of registration.

On behalf of the Board of Directors on 22 September 2023

JUDr. Pavel Petr, Ph.D., LL.M.